

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

October 28, 2014

The Central Bucks Board of School Directors held its meeting on Tuesday, October 28, 2014 in the Central Bucks High School – West Auditorium with President Paul Faulkner presiding. The meeting was called to order by President Faulkner at 7:30 p.m., followed by the Pledge of Allegiance.

BOARD MEMBERS PRESENT

Paul Faulkner, President; Stephen Corr, Vice President; James Duffy, John Gamble, Joseph Jagelka, Geryl McMullin, Tyler Tomlinson, Kelly Unger, Jerel Wohl

ADMINISTRATORS PRESENT

Dr. David Weitzel, Dr. Nancy Silvius, Dr. David Bolton, Scott Kennedy, David Matyas, Dale Scafuro, Edward Sherretta

ALSO PRESENT

Jeffrey Garton, Solicitor; Sharon Reiner, School Board Secretary

President Faulkner announced that the Board met in Executive Session on Tuesday evening, October 21, 2014, Wednesday evening October 22, 2014, and again tonight prior to this meeting to discuss personnel and legal matters related to the CB West football team.

APPROVAL OF MINUTES

Motion by Stephen Corr, supported by John Gamble, to approve the minutes of the October 14, 2014 school board meeting.

Motion Approved 9-0.

Mr. Faulkner read a prepared statement in support of and in consultation with the decision to suspend the remainder of the football season and commended the Administration for acting promptly and cautiously in the best interest of every student.

Dr. Weitzel provided a timeline of events of the CB West football incident. He outlined the next steps:

- Mr. Bucher will survey all football players and their parents to get feedback about their experiences in the football program.
- Beginning with winter sports at all secondary schools, the Athletic Director and a school administrator will speak to teams and review the Code of Conduct as well as acceptable team building versus prohibited hazing.
- Prior to each season, the AD will discuss a plan for locker room supervision with each head coach.
- All policies and procedures regarding all extra-curricular activities will be reviewed.

PUBLIC COMMENT

Kelly Cramer, a current West senior, commented on her support for CB West and the Hensel family. Chris Bristow, West Marching Band parent, commented on the 90 member band and that the band will lose concession stand revenues that they depend on due to the cancellation of the last two football games. Ed Shields, father of two West football players, commented on his displeasure of how the football incident has been handled. Rev. Dr. Hilary Barrett, senior pastor of the church

Brian Hensel attends, spoke in support of him. John Wright, parent of former students in the district, spoke in support of Brian Hensel and feels the process has not treated the coaching staff appropriately. Mariann Davies, parent of children in the district, commented on the excellence in the district and hopes the solution to the incident is handled with grace, respect, and dignity for everyone involved. Gabriel Shults, a former West football player, spoke in support of the team, Brian Hensel, and the coaches. Jim Reichwein, father of children in the district and a current West freshman football player, commented on support for the team and the coaches. He also stated that the Board acted aggressively to handle the football incident and would like the Board to act just as aggressively to restore the character and reputation of the coach. Joe Wade, an assistant football coach, read a prepared statement on behalf of the assistant CB West football coaches. Kathleen Boucher, mother of children in the district and a current East senior football player, commented on the #1 concern for the boys who were victimized and the hope they are okay. She further stated that the East players are also disappointed that the East-West game was cancelled. Len Hulme commented on his involvement with CB sports over many years.

Mr. Faulkner, Mr. Corr and Mr. Tomlinson stated they know and are friends with Brian Hensel. Mr. Hensel and the coaches are good people. The situation that occurred was wrong and steps need to be taken to fix it. This situation has affected the entire CB community. The Board and Administration will continue to work to resolve the issue.

SCHOOL BOARD REPORTS

The Finance Committee and MBIT Executive Council minutes were noted and are Attachment A for informational purposes.

TREASURER'S REPORT AND SUMMARY OF FUND DISBURSEMENTS

Motion by Stephen Corr, supported by Joseph Jagelka, to approve the Treasurer's Report and Summary of Fund Disbursements for the month of September 2014.

General Fund	\$71,855,085.18
Capital Fund	3,888,648.23
Food Service	<u>40,563.07</u>
TOTAL ALL FUNDS	\$75,784,296.48

Motion Approved 9-0.

ACCOUNTS PAYABLE CHECK DISBURSEMENTS

Motion by Stephen Corr, supported by Kelly Unger, to approve the October 15, 2014 and October 24, 2014 General Fund check disbursements; the October 8, 2014, October 9, 2014, and October 16, 2014 Capital Fund check disbursements; and the October 14, 2014 Food Service check disbursements.

Motion Approved 9-0.

RATIFICATION OF INVESTMENTS

Motion by Stephen Corr, supported by Jerel Wohl, to approve the Ratification of Investments for the month of September 2014.

Category	Purchase Date	General Fund		Rate	Yield	Bank Name
		Principal	Maturity Date			
Bank CD	9/1/2014	\$246,000.00	3/1/2016	1.00%	\$3,686.63	Monument Bank
PLGIT	9/22/2014	\$25,000,000.00	6/24/2015	0.25%	\$47,089.04	PLGIT Term
TOTALS		\$25,246,000.00			\$50,775.67	

Motion Approved 9-0.

GENERAL FUND BALANCE TRANSFER

Motion by Kelly Unger, supported by Stephen Corr, to approve the transfer of \$7,000,000 from the General Fund to the Debt Service Fund.

Motion Approved 9-0.

PURCHASING ITEMS – CB SOUTH BAND UNIFORMS

Motion by John Gamble, supported by Kelly Unger, to approve the purchase order to be issued to DeMoulin Brothers & Company as the lowest, on-specification bidder for the uniforms in the amount of \$44,307.66.

Motion Approved 9-0.

SCHOOL BOARD POLICIES FOR APPROVAL

Motion by Stephen Corr, supported by Kelly Unger, to bring School Board Policy 100 – Comprehensive Planning, School Board Policy 102 – Academic Standards, School Board Policy 105 – Curriculum, School Board Policy 105.1 – Review of Instructional Materials by Parents/Guardians and Students, School Board Policy 215 – Promotion and Retention, and School Board Policy 217 – Graduation Requirements off the table.

Motion Approved 9-0.

Motion by Stephen Corr, supported by Kelly Unger, to approve School Board Policy 100 – Comprehensive Planning, School Board Policy 102 – Academic Standards, School Board Policy 105 – Curriculum, School Board Policy 105.1 – Review of Instructional Materials by Parents/Guardians and Students, School Board Policy 215 – Promotion and Retention, and School Board Policy 217 – Graduation Requirements.

Motion Approved 8-1. (John Gamble)

PERSONNEL ITEMS

Motion by John Gamble, supported by Jerel Wohl, to approve resignations, retirements, and unpaid leaves of absence; appointments, long-term substitute teachers, long-term per diem substitute teachers, community school staff, per diem substitute teachers, per diem substitute educational assistants, substitute bus drivers, substitute custodians, and EDRs.

RESIGNATIONS

Name: Peter Boglino
Position: Bus Dispatcher -- Transportation Department
Effective: October 24, 2014

Name: Dean Diernbach
Position: Personal Care Assistant -- Central Bucks High School -- West
Effective: June 20, 2014

Name: Susan Johnson
Position: Staff Nurse -- Unami Middle School
Effective: October 31, 2014

Name: Megan McCarey
Position: Staff Nurse -- Mill Creek Elementary School
Effective: October 17, 2014

Name: Katharine Spence
Position: Basic Skills Assistant -- Titus Elementary School
Effective: October 15, 2014

RETIREMENTS

Name: Ellen Curcio
Position: Personal Care Assistant -- Central Bucks High School -- West
Effective: November 4, 2014

UNPAID LEAVES OF ABSENCE

Sinead Doherty Elementary teacher -- Buckingham Elementary School
January 30, 2015 -- April 29, 2015

Krissa Mayhew Special Education teacher -- Central Bucks High School -- south
February 27, 2015 -- May 26, 2015

Michelle Warner Elementary teacher -- Butler Elementary School
March 10, 2014 -- August 2015

APPOINTMENTS

Name: Linda Curcio
Position: Special Education Assistant -- Titus Elementary School
\$13.87 per hour
Effective: October 9, 2014

Name: Kelsey Davis
Position: Special Education Assistant -- Cold Spring Elementary School
\$14.37 per hour
Effective: October 6, 2014

Name: David Fellman
 Position: Head Custodian – Central Bucks High School – West
 \$23.00 per hour
 Effective: October 20, 2014

Name: Allie Riegel
 Position: (Temporary) Personal Care Assistant – Kutz Elementary School
 \$12.14 per hour
 Effective: October 13, 2014

LONG-TERM SUBSTITUTE TEACHERS

Name: Gina Caravella
 Position: World Language teacher – Holicong Middle School
 \$36,712 (B+0 credits, Step 1)
 Effective: October 16, 2014 until the end of the 2014-2015 school year

LONG-TERM PER DIEM SUBSTITUTE TEACHERS

Name: Carolyn Andrewjeski-White
 Position: Biology teacher – Central Bucks High School – South
 \$19.75 per hour
 Effective: October 13, 2014

Name: Meredith Fay
 Position: Special Education teacher – Warwick Elementary School
 \$19.75 per hour
 Effective: October 6, 2014

Name: George Hudock
 Position: Music teacher – Central Bucks High School – South
 \$19.75 per hour
 Effective: September 22, 2014 – October 10, 2014

COMMUNITY SCHOOL STAFF

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Deborah McLaughlin	Before/After School Program - Instructor	\$17.00/hour
Patrice Sica	Before/After School Program – Instructor 2	\$17.30/hour

PER DIEM SUBSTITUTE TEACHERS

Gabriella Adelsberger	Brittany Heller	Dana Most
Michelle Ball	Stephanie Hershman	Amy Moyer
Julia Bogin	Jennifer Horn	Austin Needs
Michael Borio	Katie Hubbard	Zachary Orenstein
Andrew Borka	Janine Jasinski	Andrea Ostroff
Jessica Breece	Melissa Keller	Molly Presley
Ashley Brucker	Victoria Kennedy	Yelena Quigley
MaryAnna Calotta	Raphael Kieffer	Genevieve Rooney
Ashley Capelle	Danielle King	Allison Rubin
Lara Christiano	Rachel Knoll	Jonathan Rudolph
Christie Cohen	Jamie Koenig	Michael Saks
Deborah Collins	Elaine Landmesser	Terri Scott

Lauren Distler	Ashley Leech	Melissa Sharp
Christina Donis	Gerald Leistrum	Jared Slaweski
Melissa Ericsson	Joanne MacDonald	Alyssa Smith
Carol Errichetti	James Mahar	Kelsey Suder
Erica Esposito	Lauren Malakoff	Victoria Thomas
Jeff Falabella	Melissa Marchand	Casey Torok
Arthur Forwood	Kathryn Margraff	Mario Ventresca
Nicholas Foss	Richard Mason	James Walck
Melissa Garretson	Chelsea May	Patricia Watson
Corrine Geiger	Kimberly McLane	Dana Wright
Taylor Goldsworthy	Tyler Mertens	Melissa Zajac

PER DIEM SUBSTITUTE EDUCATIONAL ASSISTANTS, SUBSTITUTE BUS DRIVERS AND
SUBSTITUTE CUSTODIANS

Substitute Educational Assistants

Darlene Baker	Amy DeAngelo	Deborah Neff
Sini Benoy	Linda Fleming	Katherine Parsons
David Comas Diaz	Debbie Janisse	Christine Pate
Maria Costello	John LoGrando	Claudia Scollins

Substitute Bus Driver

David Shapp

Substitute Custodians

Marc Hoover
Edward Julian
Jorge Suitor

EDRs 2014-2015 FALL SPORTS

<u>Name</u>	<u>School/Position</u>	<u>Units Paid</u>
Michael T. Jones	Holicong/Football – Head	10
Nels Updale	Holicong/Football – Assistant	7
Jan Tashman	Holicong/Football – Assistant	7
Brad Cochran	Holicong/Soccer – 8 th Grade	12
Kelly Reed	Holicong/Soccer – 7 th Grade	7
Chris Flynn	Holicong/Field Hockey – 8 th Grade	8
Rachel McCaughey	Holicong/Field Hockey – 7 th Grade	7
Ryan Grosse	Holicong/Tennis – Head	7
Pamela Tanenbaum	Holicong/Tennis – Assistant	5
Chris Rittenhouse	Holicong/Athletic Assistant	14
Debi McCusker	Holicong/Athletic Assistant	3
Cindy DeSalvo	Holicong/Cheerleading (10 units split Fall/Winter)	5
John Devlin	Lenape/Football – Head	10
Steve Kim	Lenape/Football – Assistant	7
Jim DeSimone	Lenape/Football – Assistant	7
Greg Torrence	Lenape/Soccer – 8 th Grade	16
Jason Kriney	Lenape/Soccer – 7 th Grade	13
Katie Marttila	Lenape/Field Hockey – 8 th Grade	10
Jeanene Sleeter	Lenape/Field Hockey – 7 th Grade	9
Gary Harris	Lenape/Tennis – Head	19

Jess Horwath	Lenape/Tennis – Assistant	5
Jason Kriney	Lenape/Athletic Assistant	17
Nicolette Cardillo	Lenape/Cheerleading (10 units split Fall/Winter)	5
Matthew Kinsey	Tamanend/Football – Head	10
John Dee	Tamanend/Football – Assistant	7
Cody Kinsey	Tamanend/Football – Assistant	7
Kevin Schmidt	Tamanend/Soccer – 8 th Grade	12
Amanda Keightly (Kohler)	Tamanend/Soccer – 7 th Grade	7
Kristy Stryjak	Tamanend/Field Hockey – 8 th Grade	8
Christa Meenan	Tamanend/Field Hockey – 7 th Grade	9
Matt Landis	Tamanend/Tennis – Head	7
Maria Vitacco	Tamanend/Tennis – Assistant	5
Kerri Brumbaugh	Tamanend/Athletic Assistant	13
Amy Snyder	Tamanend/Cheerleading	5
Frank Pustay	Tohickon/Football – Head	10
Robert Williams	Tohickon/Football – Assistant	7
Richard Dennis	Tohickon/Football – Assistant	7
Michael Bartosiewicz	Tohickon/Soccer – 8 th Grade	8
Pat Costello	Tohickon/Soccer – 7 th Grade	7
Kelli McMahon	Tohickon/Field Hockey – 8 th Grade	8
Jen Reese	Tohickon/Field Hockey – 7 th Grade	7
Terri Holten	Tohickon/Tennis – Head	9
Amanda Mangold	Tohickon/Tennis – Assistant	5
Frank Pustay	Tohickon/Athletic Assistant	13
Bridget Pustay	Tohickon/Cheerleading (10 units split Fall/Winter)	5
Michael Daley	Unami/Football – Head	14
Michael Stafford	Unami/Football – Assistant	5
Blaize Boell	Unami/Football – Assistant	2
R. Michael Smith	Unami/Football – Assistant	9
George Litzke	Unami/Soccer – 8 th Grade	8
Miro Kamenik	Unami/Soccer – 7 th Grade	7
Kelcie Chrzanowski	Unami/Field Hockey – 8 th Grade	8
Nicole Adams	Unami/Field Hockey – 7 th Grade	7
Leanne Lukens	Unami/Tennis – Head	5
Jan Yerkes-Roop	Unami/Tennis – Assistant	7
Scott Fischer	Unami/Athletic Assistant	19
Tina Lewis	Unami/Cheerleading (10 units split Fall/Winter)	5
John Donnelly	East/Football – Head	28
Ray Riley	East/Football – Assistant	16
Chris Gunning	East/Football – Assistant	16
Tim Barno	East/Football – Assistant	16
Matt Riley	East/Football – Assistant	15
Jason Hepler	East/Football – Assistant	1
Mark Sturgeon	East/Football – Freshman – Assistant	7

Todd Nelsen	East/Football – Freshman – Assistant	6.5
Michael Gresko	East/Football – Freshman – Assistant	6.5
Mike Gorni	East/Soccer – Boys - Head	24
Josh Isaacsohn	East/Soccer – Boys – Assistant	9
Bob Kline	East/Soccer – Boys – Assistant	4
Paul Eisold	East/Soccer – Girls – Head	16
Paul Lichter	East/Soccer – Girls – Assistant	9
Theresa Weiss	East/Soccer – Girls – Assistant	2
Sam Losorelli	East/Cross Country – Boys – Head	14
Katherine Leyland	East/Cross Country – Boys – Assistant	1
Steve Martin	East/Cross Country – Boys – Assistant	2
Sam Losorelli	East/Cross Country – Girls – Head	14
Katherine Leyland	East/Cross Country – Girls – Assistant	1
Justine Shull-Smith	East/Cross Country – Girls – Assistant	2
Lisa Wiley	East/Tennis – Head	10
Colleen Kimble	East/Tennis – Assistant	6
Scott Gellar	East/Volleyball – Girls – Head	16
Brian Harvey	East/Volleyball – Girls – Assistant	9
Mark Rubino	East/Golf – Head	13
Matt Wolf	East/Golf – Assistant	3
Brittany Kocis	East/Field Hockey – Head	16
Gretchen Kempf	East/Field Hockey – Assistant	6.5
Nicole Kocis	East/Field Hockey – Assistant	3.5
Stephanie Latronica	East/Cheerleading	5.5
Marla Porreca	East/Cheerleading	5.5
(14 units split Fall/Winter, 4 units Split Fall/Winter)		

Tom Hetrick	South/Football – Head	30
Kerry Monk	South/Football – Assistant	13
Chris McGlone	South/Football – Assistant	6
Bart Szarko	South/Football – Assistant	21
Tom Veit	South/Football – Assistant	13
Rob Kibbe	South/Football – Assistant	6
Greg Ellzy	South/Football – Assistant	17
Marcellous Jones	South/Football – Assistant	5
A.Dean Logan	South/Football – Assistant	5
Brett Connelly	South/Football – Freshman – Head	12
Bob Mallon	South/Football – Freshman – Assistant	5
Jim Craig	South/Football – Freshman – Assistant	5
Don Brady	South/Soccer – Boys – Head	22
Michael Cox	South/Soccer – Boys – Assistant	5
John Ferguson	South/Soccer – Boys – Assistant	4
Joe Bocklet	South/Soccer – Boys – Assistant	3
Doug Brady	South/Soccer – Boys – Assistant	1
Betsy Bullock	South/Soccer – Girls – Head	13
Jennifer Atkiss	South/Soccer – Girls – Assistant	7
Sabrina Williard	South/Soccer – Girls – Assistant	11
Robert Miller	South/Soccer – Girls – Assistant	4
Jason Gable	South/Cross-Country – Boys/Girls – Co-Head	3
Lauren McNelis	South/Cross-Country – Boys/Girls – Co-Head	7

Michael Cox	South/Cross-Country – Boys/Girls	5
Kerri Nash	South/Cross-Country – Boys/Girls	4
Ryan Walsh	South/Cross-Country – Girls/Boys – Head	13
Lauren McNelis	South/Cross-Country – Girls/Boys – Assistant	5
Kerri Nash	South/Cross-Country – Girls/Boys – Assistant	1
Cristine Yanik	South/Tennis – Head	10
Denise Houriet	South/Tennis – Assistant	6
Ulana Keer	South/Volleyball – Girls – Head	20
Kurt Godfrey	South/Volleyball – Girls – Assistant	9
Tom Hill	South/Golf – Head	10
Brittany Grzywacz	South/Field Hockey – Head	16
Alison Hazel	South/Field Hockey – Assistant	5
Courtney Meizinger	South/Field Hockey – Assistant	4
Krista Bodkin	South/Field Hockey – 9 th Grade	10
Kim McLaughlin	South/Cheerleading – Head	5
Jenny Kolb	South/Cheerleading – Assistant	4
Christina Donnelly	South/Cheerleading – Assistant	2
(14 units split Fall/Winter, 4 units split Fall/Winter)		
Brian Hensel	West/Football – Head	32
Chuck Rocconi	West/Football – Assistant	8
Gio Thomas	West/Football – Assistant	4
Brandon Gordon	West/Football – Assistant	4
Brian Weaver	West/Football – Assistant	1
Chris Mauriello	West/Football – Assistant	1
Travis Forney	West/Football – Assistant	1
Paul Winters	West/Football – Assistant	10
Frank Pacifico	West/Football – Assistant	1
Greg Ward	West/Football – Assistant	3
John Arena	West/Football – Assistant	1
Greg Trimbур	West/Football – 9 th Grade	18
Jim Udinski	West/Football – 9 th Grade	10
Stefan Szygiel	West/Soccer – Boys – Head	16
Sam Sergi	West/Soccer – Assistant	5.5
Andy Miller	West/Soccer – Assistant	5.5
Jorge Rodriguez	West/Soccer – Girls – Head	16
Katerina Axiotis	West/Soccer – Assistant	6
Danielle Webber	West/Soccer – Assistant	5
Greg Wetzel	West/Cross-Country – Boys – Head	10
John Mahoney	West/Cross-Country – Assistant	5
Catherine Bell	West/Cross-Country – Girls – Head	14
Kevin Munnely	West/Cross-Country – Assistant	3
Carol White	West/Tennis – Head	12
Linda Brach	West/Tennis – Assistant	8
Todd Miller	West/Volleyball – Girls – Head	16
Mike Ziegler	West/Volleyball – Assistant	9
Bob Schilling	West/Golf – Head	16
Courtney Hughes	West/Field Hockey – Head	16
Debi Mason	West/Field Hockey – Assistant	9
Kieran Sweeney	West/Field Hockey – Assistant	2

Haley Froshour	West/Field Hockey – 9 th Grade	10
Lynn Russell	West/Cheerleading – Head	9
Kelly Cramer	West/Cheerleading – Assistant	4
Ashley Monteleone	West/Cheerleading – Assistant	1
(14 units split Fall/Winter, 4 units split Fall/Winter)		

EDR CHANGES

Christa Meenan	Tamanend/Field Hockey – Assistant – 7 th Grade	9
Tina Lewis	Unami/Cheerleading (10 units split Fall/Winter)	5
Tim Barno	East/Football – Assistant	18
Jason Hepler	East/Football – Assistant	3
Mark Sturgeon	East/Football – Assistant	7
Todd Nelsen	East/Football – Assistant	6.5
Michael Gresko	East/Football – Assistant	6.5
Matt Wolf	East/Golf – Assistant	8
Mark Rubino	East/Golf – Assistant	8
Russel Curtis	East/Field Hockey – Head	9
Paul Winters	West/Football – Assistant	12
Joe Wade	West/Football – Assistant	12
Gio Thomas	West/Football – Assistant	6
Brandon Gordon	West/Football – Assistant	6
Dan Pfeiffer	West/Football – Assistant	6
Greg Ward	West/Football – Assistant	4
Brian Weaver	West/Football – Assistant	3
Chris Mauriello	West/Football – Assistant	3
Travis Forney	West/Football – Assistant	3
Tim Hill	West/Football – Assistant	1
Shawn Moylan	West/Football – Assistant	2
Lynn Russell	West/Cheerleading	7
Kelly Cramer	West/Cheerleading – Assistant	3
Ashley Monteleone	West/Cheerleading – Assistant	1

Motion Approved 9-0.

STUDENT ITEMS

Motion by Stephen Corr, supported by Kelly Unger, to approve the following student trips:

- CB West Spanish 5 classes to travel to New York. Dates are December 9, 2014
- CB West Girls Basketball team to travel to Hampton, VA. Dates are December 26, 2014 – December 30, 2014
- CB West Boys Basketball team to travel to Annapolis, MD. Dates are December 29, 2014 – December 31, 2014.
- Approval of CB South and CB West Orchestras to travel to Boston, MA. Dates are April 30, 2015 – May 2, 2015.

Motion Approved 9-0.

STAFF CONFERENCES/WORKSHOPS

Motion by John Gamble, supported by Stephen Corr, to approve the following staff to attend the listed conferences/workshops.

Laurie Brown	11/13-11/14/14	Nat'l Asse for Gifted Children	Baltimore, MD	180	
Laura Enama	10/27-10/28/14	Robyn Jackson-Developing a	BCIU #22		260
	4/14-4/15/15	Blueprint for Rigor			
Laura Enama	11/11/14	You Be The Chemist	BCIU		50
Michele McGrogan	10/20/14	Counselor Connection - U of P	Philadelphia		19
Beth Madden	11/11/14	You Be The Chemist	BCIU		<u>50</u>
TOTAL				180	379

Motion Approved 9-0.

There being no further business before the Board, motion by John Gamble, supported by Kelly Unger, to adjourn at 8:38 p.m.

Respectfully submitted,



Sharon L. Reiner
Board Secretary

CENTRAL BUCKS SCHOOL DISTRICT
Finance Committee Minutes
June 18, 2014

Committee Members Present

Jerel Wohl, Chairperson
Joe Jagelka, Member

Other Board Members and Administrators Present

Steve Corr
Paul Faulkner
John Gamble
Kelly Unger

Dave Matyas, Business Administrator
Susan Vincent, Director of Finance

Dr. Dave Weitzel, Superintendent

Committee Members Absent

Jim Duffy, Member
Tyler Tomlinson, Member

The Finance Committee meeting was called to order at 7:05 p.m. by Jerel Wohl, Chairperson

PUBLIC COMMENT

Four members of the public were present. A comment was made to request the school board to create an audit advisory committee.

APPROVAL OF MINUTES

The May 21, 2014 Finance Committee meeting minutes were accepted as presented.

INFORMATION/ DISCUSSION/ACTION ITEMS

Food Service RFP Update – A presentation was made summarizing the USDA proposed changes to the food service program a la carte program starting in 2014-15 and the Request for Proposal (RFP) for a food service management companies.

For 2014-15, the Healthy Hunger-Free Kids Act(HHFKA) limits the number of alternative foods students can choose unless the alternative food (a la carte) contained less than 200 calories for snacks and less than 350 calories for entrees. This does not present a problem at the elementary or middle school level, since students do not have many food choices beyond the complete meals served each day. But at the high school level, students like to have a large variety of foods they can choose from. Eighty Percent (80%) of the high school students who purchase food during the day choose at least one a la carte item.

Knowing that the alternate foods / a la carte changes would have a dramatic impact on schools, the US Congress petitioned the US Department of Agriculture to delay the implementation for at least one year. Everyone expected a delay in implementation, but in early April, the USDA stated that they do not have the authority to delay any aspect of the HHFKA.

This created an immediate problem for CBSD, knowing that taking away the variety of a la carte items will reduce participation. With less participation at the high school level it likely would impact the variety of menu items that could be offered at the elementary and middle school levels since reduced food purchasing power and reduced economies of labor scale would likely result in raising prices, or reducing food choices or possibly both. To avoid this situation, it was

determined that the high schools should be removed from the National School Lunch Program. This major change to the program mandated that the district go through a new food service RFP process.

Early June, was the start of the RFP review process for food service management companies with data being pulled together for an evaluation committee to review. Some of the categories for evaluation were financials, marketing, student involvement, service capability, personnel, reporting, and references. Each member of the evaluation committee was directed to make an independent evaluation of each food service management company based upon the responses provided.

A review of the evaluation results was made to the Finance Committee on June 18th. Aramark obtained the highest scores in 7 of 8 categories. It was recommended that Aramark be appointed the food service management company for 2014-15. Aramark achieved the highest score from the three companies that submitted proposals (Aramark, Metz, and Nutrition). Chartwells, Sodexo, and Whitson's did not develop proposals for CBSD to review.

Special thanks goes to:

Food related evaluation team members:

Jim Duffy
John Gamble
Kelly Unger
Dr. Bolton
Dr. Silvius
Dale Scafuro
Dr. Weitzel
Maryanne Canales
Dr. Mass

Financial review team members:

Susan Vincent
Cheryl Rubanich
Renee Ziccardi

The committee had several questions.

Q: In their proposal, Metz indicated a financial guarantee of \$1,005,000. The summary presentation lists their guarantee at \$870,312?

A: Administration talked to the Metz Regional Manager who indicated that the number included the financial guarantee and the investment in district signage and equipment if they were awarded the contract. Administration removed the proposed investment number to accurately give a comparison between the three competing companies.

Metz	\$870,312, one year financial guarantee
Aramark	\$750,000 five year financial guarantee
Nutrition	\$557,472 one year financial guarantee

Q: Why was so much emphasis placed on food staff salary, benefits, and full time equivalency (FTE)?

A: This was to help ensure that companies did not reduce staff, salaries, or benefits from current levels to help meet their financial guarantee. The district has a dedicated staff currently on the Aramark payroll that is well trained and an efficient workforce and the district did not want to see increased turnover or less staff that may increase student wait time in the cafeteria.

Q: Why did each company indicate that they may raise the price they charge the district to prepare a lunch based on the consumer price index?

A: This is allowed under the general terms provided by the USDA and the Pennsylvania Department of Education (PDE).

Q: What was the reason why the financial data of each company was evaluated?

A: A general review of the most recent audit statements was performed to make sure each company was profitable and financially solvent.

Q: What is the category Student/Parent Involvement used for?

A: This is a PDE required category. The evaluators looked for the plans each company has to gather feedback from students at all levels as well as from parents. Student representatives meet with administration to discuss food service on a periodic basis, but gathering data from a broader perspective is the goal. The purpose is to ensure that the food service provider is adaptive to student and parent needs.

The Finance Committee recommended this item be placed on the Board Agenda for consideration.

Create a Food Service Capital Reserve Account and Transfer \$800,000 – in May of 2014, administration attended a seminar developed by the Pennsylvania Department of Education (PDE) for food service accounting. Several significant changes to the accounting and management of food service funds were presented that warrant modifying current accounting and management of the food service fund.

Historically the food service operation of a school district was to stand alone financially meaning tax dollars should not subsidize any aspect of food service operations. Food service was supposed to be run like a business and to that end accounted for in a separate group of accounts noted as Fund 5 revenues and expenses. Fund 5 is designated as an Enterprise Fund to denote that revenues from food service operations should pay for all related expenses and can not be used for anything other than food service operations. These expenses include purchase of food, supplies, serving equipment, preparation equipment, tables and chairs, utilities, maintenance of the kitchen and cafeteria, and all salaries and benefits associated with food service such as custodial time and cafeteria aide time.

Starting July 1, 2014 the district will no longer be allowed to pay for major capital expenses, such as the Holicong kitchen renovations, out of the food service fund. New federal regulations require these types of costs to be funded by a school district's general fund or capital fund moving forward. In addition, PDE must preapprove any food service equipment purchases or maintenance costs of \$5,000 or more.

Although the reasons for this federal change are unknown, the assumption is that the United States Department of Agriculture (USDA) wants districts to provide as much funding as possible for direct food expenses.

CBSD food service operations have been self-sustaining and have not needed any tax dollars to subsidize food service operations including maintenance and renovations. However, a number of expenses that are directly attributable to the food service operation have been absorbed by the general fund, such as custodial and cafeteria aides, leaving funds available in the food service fund to cover capital expenses. Moving forward, administration is recommending recording costs that have been incurred by the general fund that are attributable to food service against the Fund 5 food service expense accounts. This will result in decreasing the yearly food service fund

balance previously available for capital projects, and allow for the district's general fund to pick up such costs moving forward.

To maintain the district's commitment to high quality food service, healthy meals, and high sanitation standards, the following are recommendations for future accounting changes:

- Charge the full cost of food service related utilities (gas, electric, water, trash removal) to the food service fund.
- Charge the prorated cost of salaries and benefits for custodial services, maintenance services, cafeteria aide service, and cafeteria security services to the food service fund. Perhaps include some accounting costs as well if the food service fund can support it.
- These expenses are estimated to be \$700,000 to \$800,000 per year.
- The proposed accounting change will shift more utility and direct labor expenses into the food service fund, with less reliance on the general fund for these expenses.
- The general fund should then have about \$200,000 per year available from the cost shift that can be used for maintenance and renovations of kitchens and cafeterias.
- The accounting change will keep us in compliance with state and federal regulations and maintain our high food service standards moving forward.
- The new restricted food service capital account can only be used for food service related expenses. Money can be transferred back into the food service fund, if needed, but nowhere else.

Q: Will the general fund need to contribute a yearly sum to the new Food Service Capital Fund?

A: Not immediately, as the \$800,000 transfer should last for some years. But eventually, the general fund will need to place additional dollars in the food service capital account to replace equipment and maintain the cafeteria eating areas.

Q: Will PDE change the level at which we must seek approval to replace equipment in the future? Administration does not know the answer. No adjustments for inflation were discussed by PDE during the seminar.

The Finance Committee recommended this item be placed on the Board Agenda for consideration.

Budget Transfers and Fund Transfer – In preparation for the year end audit, budget transfers were reviewed with the committee. Budget transfers are a requirement of PDE if an area of the expenditure budget is overspent within major budget categories. Budget amounts are moved from budget areas where budget estimates were underspent. More budget transfers will likely be required over the summer and early fall as payroll and payroll associated expenses are completed for the fiscal year along with health care expenses and additional special education expenses that are received in July and August that must be accrued back to the prior fiscal year. Therefore administration is asking for authorization to prepare future budget transfer for the current fiscal year in preparation of the audit that would then be ratified by the Board no later than October.

As discussed during the budget presentation, administration is recommending a fund transfer of \$3,000,000 from the general fund balance to the debt service fund to help pay off future debt. The district has a goal of accumulating \$50 - \$60M over the next several years to pay down additional

debt so that the district can afford mandated state retirement system payments without major tax increases on the community. This transfer would bring the general fund fund-balance down to 5% of budget.

The Finance Committee recommended these transfers be placed on the Board Agenda for consideration.

Middle School Gym Uniform Bids – The Purchasing Department requested bids for the yearly supply of middle school gym uniforms. Bids were sent to 11 suppliers with the low bid for shorts going to Schuylkill Valley Sports and the low bid for shirts to Sportswear Plus. The total cost of the uniforms is \$22,063.47. The district purchases the uniforms to ensure material quality, size accuracy, and quantity discounts. Parents purchase the uniform from the school district when school starts in September so there will be no cost to taxpayers for the uniforms.

The Finance Committee recommended this item be placed on the Board Agenda for consideration.

Weight Room Equipment For CB East Renovations – Bid specifications were prepared for equipment for the weight room at Central Bucks East High School related to the renovation project. Bids were opened May 20, 2014. However, there was a substantial disparity in cost and quality and dimensions offered among bidders. Purchasing would like to reconsider the type of equipment being requested in order to provide the best value to the District. This may make it necessary to revise the specifications used for the bid. It is recommended that the Board reject all the bids so that the process can be restarted with more refined specifications.

Q: What were some of the concerns associated with the equipment that was proposed by the bidding companies?

A: There were concerns with quality and quality control and therefore student safety as this equipment must be capable of handling over 500 pounds of weight for 20 years or more. There was a lack of product liability insurance for some companies. Some of the recommended equipment would not physically fit in the weight room area. Other pieces of equipment were over the estimated costs.

The Finance Committee recommended this item be placed on the Board Agenda for consideration.

CB East Stadium Scoreboard – Mr. Gamble requested this item be placed on the agenda for discussion. Coca-Cola is the supplier of vending drinks to the district. They are willing to pay for a new scoreboard if the current contract can be extended.

The committee had questions about the current contract expiration date, financial terms, and proposed length of a contract extension. There was also discussion on advertising opportunities for the scoreboard and Board advertising policy. The committee requested a copy of the existing contract for review. This item may be placed on a future agenda for additional discussion.

ADJOURNMENT

The meeting adjourned at 8:20 p.m.

Minutes submitted by Dave Matyas, Business Administrator and Administrative Liaison to the Finance Committee

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
EXECUTIVE COUNCIL MINUTES
September 8, 2014

- I. The regular meeting of the MBIT Executive Council was convened on Monday, September 8, 2014, at 5:32 p.m. by Mr. Charles Kleinschmidt, Chairperson, in Room 101 at MBIT. The Executive Council rose to recite the Pledge of Allegiance to the flag. The Council observed a moment of silence for the students who lost their lives in a tragic car accident. The following members were in attendance:

Council Members

Mrs. Susan Atkinson, New Hope Solebury S.D.
 Mr. Mark Byelich, Council Rock S.D. (Arrived at 5:35 PM)
 Dr. Bill Foster, Council Rock S.D.
 Mr. John Gamble, Central Bucks S.D.
 Mr. Joseph Jagelka, Central Bucks S.D.
 Mr. Charles Kleinschmidt, Centennial S.D.
 Mr. Mark B. Miller, Centennial S.D. (Alternate)
 Mrs. Jane Schrader Lynch, Centennial S.D.
 Mrs. Kelly Unger, Central Bucks S.D.

Absent

Mrs. Betty Huf, Centennial S.D.

Others in Attendance:

Dr. Joyce A. Mundy, MBIT Superintendent of Record, Centennial S.D.
 Mrs. Denise Dohoney, Assistant Director
 Mr. Jeffrey Garton, Esq., School Solicitor
 Mr. Richard Hansen, Facility Supervisor
 Mrs. Roberta Jackiewicz, Assistant Board Secretary
 Mr. Vincent Loiacono, Director of Facility Operations
 Mrs. Stacy Pakula, Career and Technical Education Supervisor
 Mrs. Kathryn Strouse, Administrative Director
 Mr. Robert Vining, Business Manager

- II. Guest at the meeting was Peg Quann, Reporter for The Intelligencer.
- III. Mrs. Schrader Lynch gave the Council an update on Mrs. Huf and said that she loves the school and really does miss our meetings.

Mr. Kleinschmidt reported that the summer renovation projects are just about complete and classrooms in tip top shape, so Middle Bucks was ready to begin the 2014-2015 school year. Projects included repairing crumbling concrete walkways, installing a new light at main entrance and creating a Level 100 Automotive Lab.

Our teachers returned from their summer break on August 26th for two days of in-service followed by a classroom prep day. Mrs. Dohoney will be sharing more about those activities as part of the administrative report.

Mr. Kleinschmidt concluded his report by saying that the official school year kicked off Tuesday, September 2nd when Middle Bucks welcomed more than 800 students. Teachers have been busy conducting orientation, explaining the safety rules and helping the students find their way around the school. A welcome back assembly and a SkillsUSA presentation was held on Friday, September 5th. The school year is certainly off to a good start.

Mr. Kleinschmidt announced that he appointed Mr. John Gamble as the PSBA Liaison. He thanked Mr. Gamble for accepting the position.

There was a discussion regarding the new traffic light and when the students will no longer be able to make a left out of the front entrance. Mrs. Strouse said we are waiting for direction from PennDOT. Eventually they will remove the concrete triangles from the entrance so you can only enter from the right and exit to the right. The traffic light was just activated on the first day of school. Mrs. Strouse added that we contacted PennDOT and they said they will not be finished until 2017 and couldn't let us know when they would be closing our entrance. Mrs. Strouse concluded by saying that we may have to close the entrance ourselves.

- IV. Mrs. Schrader Lynch moved, Mr. Gamble seconded, passed 5 ayes, 0 nays, and 4 abstentions (Mrs. Atkinson, Mr. Byelich, Mr. Jagelka and Mrs. Unger were not present at the meeting) to approve the minutes of the August 11, 2014 meeting. Attachment 1 (pg. 7)

V. Routine Business:

A. Administrative Report

1. Mrs. Dohoney provided an overview of the staff in-service activities. These included school updates, end of year data review, 2014-15 goals and objectives, curriculum updates, industry certifications, procedures on the first days of school, working with parents, teaching strategies, and all staff completed online training for Bloodborne Pathogens, Civil Rights and Hazard Communications.
2. Mrs. Pakula shared pictures from the first day of school. She explained that every program went on a tour of the building and students participated in activities to get to know each other. We held welcome back assemblies for our students, reviewed procedures, policies, and the Student Handbook and Parent Guide. We emphasized that we strive to promote a culture of tolerance and an environment where everyone feels safe. We also reminded them that the faculty and staff are happy that they are here and we are here to support them in accomplishing their goals and provide opportunities for growth.

3. Mrs. Strouse shared pictures of the canvas art that is displayed in the hallways. She explained that one of our Multimedia students had the idea to take pictures of the equipment used in the various programs. We had 36 of the pictures printed on canvas and each one represents a different program. She also showed the Council pictures of the newly renovated level 100 automotive classroom and lab.

Mrs. Strouse provided information that was requested by the Council regarding what the special education population has been from 2006/07 through 2013/14 in relation to enrollment. She shared how many industry certifications were earned each school year and the relative student enrollment. She also discussed the number of students who did not earn an industry certification during the 2013-14 school year and some of the factors that may have prevented those students from earning a certification.

There was a question asking if there are now more certifications available. Mrs. Strouse answered that there are more certifications available now than in earlier years. We weren't required to offer certifications before, but we made them available. Now every program is required by the Department of Education to offer at least one certification.

4. Mrs. Strouse provided an overview of the goals and objectives for the 2014/15 school year. The goals include implementing the PDE Comprehensive Plan, successfully completing the PDE Civil Rights Audit, which will take place in October 2014 and participating in the Technical Assistance Program (TAP). We also plan to implement the PDE Educator Effectiveness System for Professional non-teaching staff including the Director, Assistant Director, Guidance Counselor and School Nurse. We will also implement the PDE Student Learning Objectives initiative. This includes to administer pre-NOCTI exams, analyze the data, create Student Learning Objectives, and monitor student progress.

Additional goals are to plan implementation of a Sports Management and Exercise Science program, develop a Pennsylvania Department of Education Guidance and Advisement Plan, implement the Olweus Bullying Prevention Program, and develop a Suicide Prevention Program to support the Pennsylvania Department of Education mandate. We will also renovate the Automotive Lab area, create a school store, market Middle Bucks to Secondary and Adult Students, upgrade our Mission Statement, develop strategies for increasing awareness of nontraditional career pathways, and increase awareness of adult educational opportunities.

Lastly, we plan to implement eWalk Plus software for teacher walkthrough observations, upgrade laptops for school promotional presentations, upgrade the sound system in the cafeteria, increase Wi-Fi signal strength, provide all staff with new ID badges, replace transformers, install magnetic induction lighting and replace crumbling concrete.

Mrs. Strouse was asked what a nontraditional student is. She explained that it is related to gender and an example would be a male who chooses to pursue a career in Cosmetology and a female who pursues a career in Carpentry.

There was a question asking what the new evaluation system looks like for Administrators. Mrs. Strouse explained that it is similar to the teacher evaluation and there is a rubric, but they are evaluated more on leadership skills. Her evaluation is conducted by the Superintendent of Record, with input from the Superintendents. It was discussed at the last Professional Advisory Council meeting, that she is to provide artifacts that demonstrate that she is doing what she is supposed to be doing, ie. Executive Council minutes. She talked with the Superintendents and they thought the best thing to do is to create a shared drive with folders for the different categories she will be evaluated on and she can put things in them to demonstrate her proficiency. Dr. Mundy will have access to review those documents.

Mrs. Strouse was asked if the goals are a part of the evaluation system. She said they are and explained that the evaluation system we have been using for a number of years really works out well. The Administration receives a score based on their skills as an Administrator, then receive a score for the goals they accomplished and the scores are averaged. The new evaluation system is a little bit different.

There was another inquiry as to whether it is a common thing for Administrators or school principals to have goals for the year. Dr. Mundy said it is and she thinks because they have now implemented a principal effectiveness model that is similar to the teacher model, it is very defined. In other words, there are larger buckets that you can choose from to define goals so that they fit in to best practices for Administration. It will be fully implemented this year. She said her administrators are doing it and they piloted it for the last two years.

- B. Mrs. Schrader Lynch moved, Mr. Jagelka seconded, passed unanimously to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 3 (pg. 21)
- C. Committee Reports
 - 1. The Professional Advisory Council meeting scheduled on Tuesday, September 4, 2014 at Noon was cancelled. – Dr. Joyce A. Mundy, Chairperson. Attachment 4 (pg. 23)
 - 2. The Building, Security and Technology Committee meeting scheduled on Tuesday, September 2, 2014 at 4:30 PM was cancelled. Mr. Joseph Jagelka, Chairperson. Attachment 5 (pg. 24)

3. The Program, Policy and Personnel Committee meeting scheduled on Tuesday, September 2, 2014 at 5:15 PM was cancelled. Mrs. Betty Huf, Chairperson. Attachment 6 (pg. 25)
 4. The Finance Committee meeting scheduled on Tuesday, September 2, 2014 at 6:00 PM was cancelled. Mrs. Kelly Unger, Chairperson. Attachment 7 (pg. 26)
- D. Mrs. Schrader Lynch moved, Mr. Jagelka seconded, passed unanimously, to approve the Cash Payments Report for August. Attachment 8 (pg. 27)
- E. Mrs. Schrader Lynch moved, Mr. Jagelka seconded, passed unanimously, to approve the Treasurer's Report for July. Attachment 9 (pg. 40)

VI. Current Agenda Items

A. Personnel Items

1. Mr. Miller moved, Mrs. Schrader Lynch seconded, passed unanimously, to ratify the resignation of Carole Miller, Instructional Assistant, effective August 26, 2014.
2. Mr. Miller moved, Mrs. Schrader Lynch seconded, passed unanimously, to ratify the employment of Dorothy Carr, as full-time Instructional Assistant, at an hourly rate of \$14.50/hour, with benefits, effective August 26, 2014.
3. Mr. Miller moved, Mrs. Schrader Lynch seconded, passed unanimously, to approve the part-time employment of Ryheem Powell, student in the Early Childhood Care and Education Program, to work in a co-op position as an Aide for Li'l Bucks Partners in Learning, at a rate of \$9.00/hour, effective September 9, 2014.
4. Mr. Miller moved, Mrs. Schrader Lynch seconded, passed unanimously, to ratify the employment of the additional fall 2014 Adult Evening School staff. Attachment 10 (pg. 55)
5. Mr. Miller moved, Mrs. Schrader Lynch seconded, passed unanimously, to approve the Occupational Advisory Committee members (OAC) for the 2014/15 school year. Attachment 11 (pg. 56).
6. Mr. Miller moved, Mrs. Schrader Lynch seconded, passed unanimously, to approve the additions to the substitute staff listing for the 2014-15 school year. Attachment 12 (pg. 67).

B. Other Matters for Consideration

1. Mr. Miller moved, Mrs. Schrader Lynch seconded, passed unanimously, to approve the additional field trip for the 2014/15 school year. Attachment 15 (pg. 70)
2. Mr. Miller moved, Mrs. Schrader Lynch seconded, passed unanimously, to appoint Conrad Siegel Actuaries in compliance with GASB #45. Attachment 16 (pg. 71)
3. Mr. Miller moved, Mrs. Schrader Lynch seconded, passed unanimously, to approve the Business Associate Agreement between Neshaminy Manor of The County of Bucks and Middle Bucks Institute of Technology. Attachment 17 (pg. 85)
4. Mr. Miller moved, Mrs. Schrader Lynch seconded, passed unanimously, to approve the TYCO-Elevator Monitoring Agreement. Attachment 18 (pg. 92)
5. Mr. Miller moved, Mrs. Schrader Lynch seconded, passed unanimously, to receive and file the July 30, 2014 Middle Bucks Area Vocational Technical School Authority Minutes. Attachment 19 (pg. 99)
6. Mr. Miller moved, Mrs. Schrader Lynch seconded, passed unanimously, to receive and file the 2014/15 Administrative Goals and Objectives. Attachment 2 (pg. 15)

C. Policies

1. Mr. Miller moved, Mr. Jagelka seconded, passed unanimously, to adopt revised Board Policy 101, Mission Statement, in the Programs Section. Attachment 13 (pg. 68)

Mrs. Strouse was asked to clarify this policy and explained that when we did our Comprehensive Plan last year the Mission Statement was revised. She revised the policy so it states the correct Mission Statement.

2. Mr. Miller moved, Mr. Jagelka seconded, passed unanimously, to accept for first reading revised Administrative Regulation 122-R, Financial Support of Career Technical Students Organizations (CTSO) Activities and Events. Attachment 14 (pg. 69)

It was asked if it is still an option for a student to go on their own and pay for themselves. Mrs. Strouse said it could be an option. She explained that right now there is only one student organization that allows students who place second or third to attend. The other organizations only send first place winners or officers. She said it was discussed at the Superintendents meeting that the districts send first place winners and basically don't send students

that place second or third. Mrs. Strouse concluded that we have a hard time getting the second and third place winners to pay 50% of what it would cost them to go.

D. Other Matters for Consideration (Continued)

7. Mrs. Schrader Lynch moved, Mr. Gamble seconded, passed unanimously, to approve submission of the Middle Bucks Institute of Technology Executive Council vote for PSBA officer candidates as follows: Vice President Mark B. Miller; Treasurer Otto W. Voit III.
 8. After discussion, the results of a roll call vote were (Charles H. Ballard – 3 votes – Mr. Jagelka, Mr. Kleinschmidt, Mrs. Unger) (Kathy K. Swope – 6 votes – Mrs. Atkinson, Mr. Byelich, Dr. Foster, Mr. Gamble, Mrs. Schrader Lynch, Mr. Miller) to approve submission of the Middle Bucks Institute of Technology Executive Council vote for PSBA officer candidate as follows: President elect Kathy K. Swope.
 9. Mrs. Schrader Lynch moved, Mr. Jagelka seconded, after discussion passed, on a roll call vote (Robert M. Schwartz – 0 votes) (Edward J. Cardow – 2 votes – Dr. Foster, Mr. Gamble) (Michael Faccinnetto – 7 votes – Mr. Miller; Mrs. Unger, Mrs. Schrader Lynch, Mr. Kleinschmidt, Mr. Jagelka, Mr. Byelich, Mrs. Atkinson) to approve submission of the Middle Bucks Institute of Technology Executive Council vote for PSBA officer candidate as follows: At-Large Representative (East) Michael Faccinnetto.
- VII. Mr. Gamble moved, Mrs. Unger seconded, passed unanimously, to adjourn the September 8, 2014 meeting of the MBIT Executive Council at 6:14 PM.

Respectfully submitted,

Susan Atkinson
Secretary

Roberta Jackiewicz
Assistant Secretary